

IONA PRESENTATION COLLEGE POSITION DESCRIPTION

College Gardener



IONA
PRESENTATION COLLEGE



College Gardener

Mission and Values

Through the tradition of the Catholic Church and inspired by the compassion of our Founder, Nano Nagle, Iona Presentation College strives to achieve the best spiritual, intellectual, physical, and cultural outcome for our students.

Six Iona values underpin all that the College strives for. Each year, a value is chosen as a focus. By the time students reach Year 12, they have lived through and practised each value to the best of their ability.

- **Courage & Integrity:** To be true to ourselves, to be genuine to others, to live with honour and demonstrate personal conviction.
- **Love of Learning:** To ignite a passion for lifelong learning that enables us to explore, reflect, create, and achieve.
- **Heritage & Tradition:** To celebrate our Presentation heritage as a foundation for embracing and building our future.
- **Excellence:** To discover opportunities, set challenging goals, develop a strong work ethic, and strive to do our best.
- **Community:** To be a people of "welcoming heart" and kindness who create a sense of belonging where each member of our community is valued.
- **Social Justice and Compassion:** To inspire all to live the Gospel of Jesus Christ and, informed by the Catholic Social Teaching, to take action for those in need in our communities.

Outline

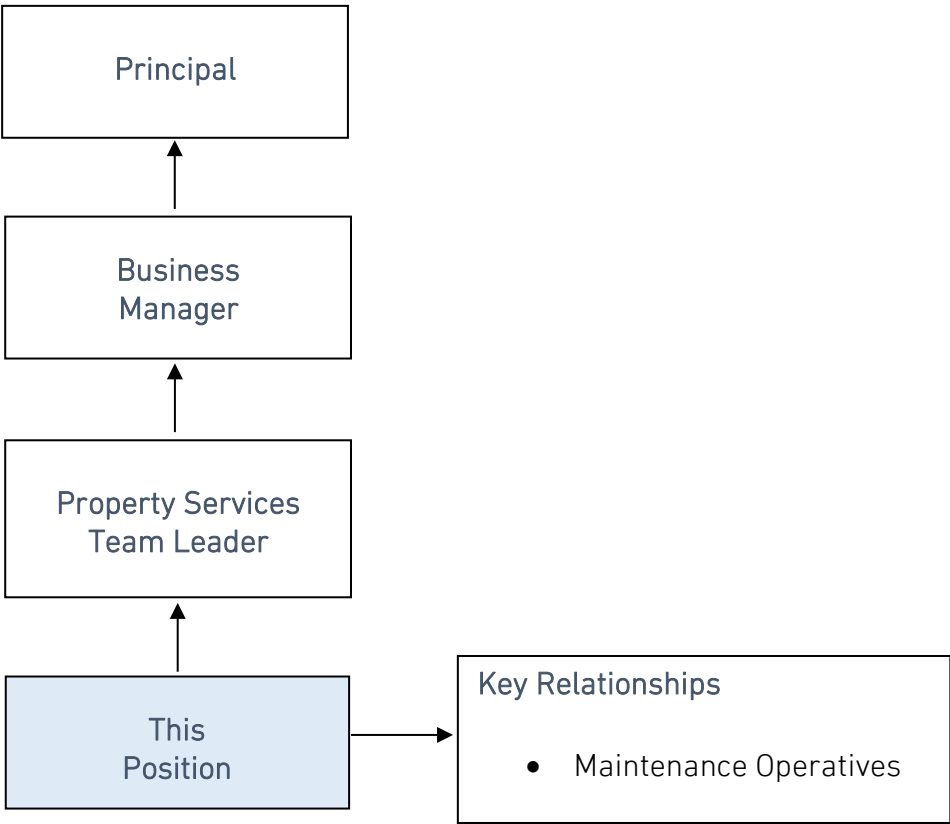
Learning at Iona Presentation College reaches beyond the realms of the classroom. Our program offers multiple and diverse opportunities for enrichment, allowing students to discover and enhance their talents and skills. Co-Curricular opportunities at the College encourage the exploration of the domains of Sport, Service, Performing Arts, Academic Excellence, Innovation, and the Arts.

Iona Presentation College is also a member of the Independent Girl's School Sports Association (IGSSA). This provides quality sporting opportunities for students participating at different levels of competition.

Position Identification

SECTION	Property Services
POSITION	College Gardener

Position Relationships



Position Commitment

In the role of College Gardener, there is an unwavering commitment to maintaining the highest standards of care for all plants under the incumbent's responsibility. Each task is approached with dedication, ensuring the health and vitality of the garden. The ultimate goal is to curate and preserve beautiful outdoor spaces for the benefit of the College's staff, students, and visitors. Through meticulous attention to detail and a passion for horticulture, the College Gardener endeavours to craft inviting and aesthetically pleasing outdoor environments that enhance the overall ambiance of the College campus.

Key Responsibilities

- 1 The College Gardener ensures the implementation of comprehensive general gardening practices, encompassing a range of tasks including:

- Planting
- Weeding
- Pruning
- Fertilizing
- Mulching
- Application of pesticides and fungicides as necessary

These practices are diligently carried out across all garden beds within the College grounds. The Gardener adheres to a specific management plan provided by the Property Services Team Leader, ensuring consistency and alignment with established standards.

- 2 Each morning, alongside the Groundsman, the College Gardener attentively uses blowers or vacuums to clean the College grounds. This routine task involves removing debris and leaves from outdoor areas, ensuring the campus maintains a tidy and inviting atmosphere.
- 3 Working with the Property Services Team Leader and Maintenance Operative to plan and execute adjustments to garden layouts and plantings. This collaborative approach ensures that changes enhance the beauty and functionality of the College grounds.
- 4 Thorough inspection of the reticulation system to be conducted weekly, identifying and promptly repairing any damaged sprinklers as needed. This proactive maintenance ensures optimal performance and water efficiency throughout the College grounds.
- 5 Ensure all plants not serviced by the reticulation system are thoroughly hand-watered, ensuring they receive the necessary hydration for optimal growth and health.
- 6 Assist in the setup for various College functions, such as Presentation Day, St. Patrick's Day, Orientation Day, and for any other event as directed by the Property & Services Team Leader. This support may involve preparing outdoor spaces and ensuring that the grounds are presented in pristine condition for the occasion.
- 7 Any other maintenance and cleaning duties as required from time to time by the Property Services Team Leader.

Personal Obligations

- 1 Catholic and Presentation ethos and traditions of the College are reflected and encouraged in all day-to-day mannerisms.
- 2 Participate in College faith and other significant events with ongoing support provided to all students, parents and other stakeholders.
- 3 Principles of Social Justice and Compassion are demonstrated.
- 4 Iona Staff Code of Conduct is complied with.
- 5 Strong sense of confidentiality and loyalty.
- 6 Well groomed, well spoken, familiar with protocol and etiquette.
- 7 Exceptional interpersonal, written and oral communication skills.
- 8 Demonstrated capacity for self-directed work and for taking initiative.
- 9 The ability to work independently and as part of a team.
- 10 To be well organised, flexible, and innovative.

Requirements (CECWA Policy: Appointment of Staff in Catholic Schools)

- 1 As a condition of employment, staff are committed to Catholic values and will cooperate actively in fostering the College's mission through its life and curriculum (Bishops Mandate 96).
- 2 Staff must be fully supportive of the objectives and ethos of Catholic Education.
- 3 Child safety and protection is a fundamental responsibility for everyone in the College.
- 4 All applicants are required to provide a current Working with Children card and National Police History Check from Western Australian Education and Training Sector (Crimtrac).
- 5 All staff must commit to Accreditation to Work in a Catholic school; this is to be completed during the school holiday periods.
- 6 All applicants are required to provide the contact details of two confidential referees.
- 7 To apply for this position, you must be eligible to work in Australia

Please note: This position description provides a general overview of the role and responsibilities of the position. It is not intended to be all inclusive and the incumbent may be required at the discretion of the Principal to perform tasks, duties and responsibilities not otherwise listed. The Principal reserves the right to change this position description in consultation with the successful candidate to meet the needs of the College.