

I O N A P R E S E N T A T I O N C O L L E G E

SENIOR SCHOOL MUSIC HANDBOOK



IONA
PRESENTATION COLLEGE

Welcome to the Iona Presentation College Music Department. We offer a successful instrumental music program, with tuition available for a range of instruments and vocal styles. All students receive tutoring from experienced and professional tutors.

This booklet will give you an overview of our policies, Co-curricular ensembles and our expectations.

INSTRUMENTAL PROGRAM ENROLMENT

Enrolment forms can be downloaded from the College website, collected from Reception or the Music Department. Invoices are generated and sent to parents as soon as the enrolment form is completed. Once the account has been settled, lessons are timetabled. Fees are generated for 32 x 30 minute lessons across the school year. Lessons will be scheduled from Week Two of each semester. Where payment is not received by the invoice due date, lessons will be forfeited until payment is received.

It is strongly recommended that students and parents discuss the commencement of a new instrument with the Music department before completing the enrolment form. Scholarships and bursaries are available for some instruments. Scholarship auditions will be held in Term 1 for the commencement of tuition the following year.

Lessons are timetabled throughout the school day and times are rotated weekly. Lessons are generally on a set day each week.



CO-CURRICULAR PROGRAM

We encourage all students, including those students who learn an instrument outside the College, to be involved in the Co-curricular program at the College. There is a variety of groups and rehearsals that take place before school or at lunchtime.

- Brass Ensemble
- Chorale
- Clarinet Choir
- Concert Band
- College Choir (Years 8 - 12)
- Embouchures
- Flute Choir
- Jazz Band
- Percussion Ensemble
- Rock Bands (Year 7 - 12)
- String Orchestra
- Symphony Orchestra
- Swing Out Sisters
- Year 7 Choir

College Choirs and the Year 7 Choir are open to all. All students taking Instrumental Music are encouraged to join a choir to enhance their aural perception and reading skills. Chorale and Swing Out Sisters are auditioned choirs designed to extend more experienced singers. The Embouchures is an ensemble for students who are beginning their musical journey. The purpose is to expose beginner students to the joy of ensemble work and to give them the opportunity to learn how to listen to each other and understand the role of the conductor.

INDIVIDUAL MUSIC LESSONS

Individual lessons are offered on a wide range of instruments. Our current program includes:

- Baritone
- Bassoon
- Cello
- Clarinet
- Bass
- Double Bass
- Drum Kit
- Euphonium
- Flute
- French Horn
- Guitar
 - Bass
 - Classical
 - Contemporary
- Harp
- Oboe
- Percussion
- Piano
- Saxophone
 - Alto
 - Tenor
 - Baritone
- Trombone
- Trumpet
- Tuba
- Viola
- Violin
- Voice
- Music Theory

If your child is keen to learn an alternative instrument, please contact the Music School and we will endeavour to accommodate her interest. Instrument hire of some instruments is also available from the Music School if required.

LESSON ATTENDANCE

Lesson times are communicated via email and posted on the Music Department notice board each week. It is the student's responsibility to check the notice board, and immediately inform the Music Department of any reason that their lesson cannot be attended. This includes conflicts due to College-sanctioned events such as excursions and assessments. Students are expected to attend their lessons independently and promptly. There is an iPad for student sign-in in the Music Administrator's office.

Whilst every effort is made to support students new to the program with strategies to remember when to attend lessons, ultimate responsibility lies with the student and students will not be collected from their individual classroom. Strategies to assist include: setting a non-aural alarm on their lap

top, letting a friend know when their lesson time is, advising their classroom teacher at the beginning of their lesson that they have a music lesson (although it is not the role of the academic staff to remind the student to attend) and highlighting the time in their College Diary.

Music books and other consumable items, eg. rosin, strings, reeds, slide grease and valve oil are the responsibility of parents. Lessons missed as a result of unauthorised absences from the College, eg. family holidays, will be forfeited.

PERIPATETIC MUSIC TUTOR COMMUNICATIONS

If you need to discuss your child's progress with the music tutor, please use email to arrange a suitable time for discussion.

Requests for a change of instrumental tutor will not be accepted unless adequate and timely attempts to resolve concerns have been made. In the first instance, questions should be directed to the Music Tutor. Where a resolution can not be reached, parents can contact the Music Administrator who will assist or refer the matter to the Director of Music. Requests for a change of teacher will only be granted in exceptional circumstances after proper consultation with your child's tutor.

SICKNESS POLICY

When a student is unable to attend a music lesson due to illness, **an email should be sent directly to the music tutor before 5.00pm on the evening before the music lesson.** Where notice is received after this, the lesson will be forfeited. This is to ensure our Tutors have enough time to adjust their schedules. Notice through the College Reception is not adequate; separate and direct notification to the tutor is required. Failure to attend a rescheduled lesson will result in forfeiture of the lesson. Any long-term medical issues should be discussed with the Music Administrative Assistant, or the Director of Music.

HOW TO CHANGE A MUSIC LESSON

When a student has a conflict between their scheduled music lesson and an assessment or other College sanctioned event, prior notice of at least one week should be given. Where adequate notice is given, lessons will be rescheduled. When adequate notice is not received, the lesson will be forfeited. In the case of assessments, where one week's notice is not received, students will attend the music lesson and attend an after school missed assessment session. Missed assessment sessions are run after school on Tuesday and Friday afternoons. Failure to attend a rescheduled or made-up lesson for any reason will result in forfeiture of that lesson.

MUSIC STUDIES DIARY

Students are required to use a Music Studies Diary which is provided upon enrolment in The Instrumental Program. The purpose of the Music Studies Diary is for the tutor to record weekly practice requirements, to communicate with parents and for students to keep a weekly practice record. Lost diaries can be replaced at a cost of \$6.

PURCHASING MUSIC BOOKS

The photocopying of music is illegal. The AMCOS Copyright License held by the College does not allow the copying of print music for purposes of private music teaching. Tutors will inform parents via the Music Diary or email as to which music books are required. Parents are responsible for the purchase of these materials.

WITHDRAWAL FROM THE INSTRUMENTAL PROGRAM

Students are assumed to be enrolled in the Instrumental Program until parents advise of their intent to withdraw. There is no

re-enrolment process each year. Parents are required to provide one term's notice, in writing, for withdrawal of students from a particular instrument. Lessons are not transferable between instruments.

PERFORMANCES

Students have a multitude of opportunities to perform, both within the College and within the wider community. We are active participants in the Catholic Schools' Performing Arts Festival in Term 3 each year, as well as local eisteddfods. The College also holds Instrumental and Vocal Recitals for individual instrumental students, and annual Ensemble Nights. Students who participate in Ensembles also perform in College Masses and events such as Presentation Night and Carols on the Green.

SCHOLARSHIP PROGRAM

The College offers scholarships for musical excellence, musical aptitude and financial hardship. Details regarding how to apply are found on the College website. Auditions will be held in Term 1 each year. The scholarship pays for thirty-two, thirty-minute music lessons each year in Years 7-10, 28 lessons in Year 11 and 24 lessons in Year 12. In the case of musical aptitude, the scholarship also provides for the designated instrument for one year. Students are expected to participate in two ensemble groups related to their scholarship instrument, uphold the values of the College and maintain a high standard of academic work.

REPORTING

Peripatetic staff write progress reports each semester for inclusion with the College academic reports. This report provides valuable feedback in regard to the student's progress. The Director of Music and the Junior Music Coordinator are also available to discuss instrumental progress.



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A Catholic School. Boys and Girls Pre K-6 | All Girls 7-12